



CITY OF PETOSKEY SEASONAL JOB OPPORTUNITIES

The City of Petoskey, a beautiful resort town, located in Northern Michigan has a variety of internship opportunities available for passionate students in the park and recreation or similar, curriculum.

The City of Petoskey Parks and Recreation Department offers real-world experiences year around. These experiences vary from season to season but there is no “down time.”

PARKS AND PUBLIC GROUNDS CARETAKER

Duties: Responsibilities of the caretaker include: (1) Provide outstanding customer service (2) Maintenance of landscape plantings including weeding, cultivating, trimming and watering, lawn mowing, raking leaves; (3) Cleaning downtown streetscape, parks and parking lots which include litter control and sweeping sidewalks and curbs; (4) Janitorial cleaning of all public restrooms; (5) Event setup; (6) Provide directional assistance to downtown visitors; (7) Assist in the repair and maintenance of buildings, signs, posts, and fencing; (8) Pick up litter and dump trash receptacles; (9) Assist in other duties as assigned.

SUMMER KIDS CAMP COUNSELOR

Duties: Responsibilities of the club counselor include: (1) Providing peace of mind to the parents who are dropping off their most valuable possession; (2) Assisting with day to day planning; (3) Keeping the participants, active, safe and secure; (4) leading activities; (5) organizing and supervising field trips; (6) Cleaning the facility, including restrooms; (7) Respond to campers needs; (8) Enforcing rules and engaging in teachable moments; (9) Assist in other duties as assigned.

SPORTS FIELD PREPARER AND CARETAKER

Duties: Petoskey is a destination for traveling athletic teams to partake in tournaments. Also, several recreation leagues take place nightly throughout the summer months on the soccer, softball and baseball fields. Responsibilities include: (1) Providing outstanding customer service; (2) Cutting grass and maintaining exceptional playing surfaces; (3) Lining and dragging fields; (4) Cleaning the facility, including restrooms; (5) Assist in other duties as assigned.

If these seasonal positions or internship opportunities interest you, we invite you to submit an employment application. If you have any questions, please contact Kendall Klingelsmith, Director of Parks and Recreation at 231.347.2500 or kklingelsmith@petoskey.us